

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
REGULAR MEETING ~ BOARD OF TRUSTEES**

October 27, 2015

AGENDA

DISTRICT BOARD ROOM

1919 B Street, Marysville, CA 95901

(4:00 P.M.) — LONGEVITY AWARDS (Board Room)

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].

**5:00 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1**

CALL MEETING TO ORDER

ROLL CALL

Mr. Bernard P. Rechs, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jim C. Flurry, Clerk	_____
Mr. Anthony Dannible, Trustee Representative	_____
Mr. Jeff D. Boom, Member	_____
Mr. Frank J. Crawford, Member	_____
Mr. Randy L. Rasmussen, Member	_____

**CLOSED SESSION
CONFERENCE ROOM #1**

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

(Closed Session – continued)

1. **MATTERS PERTAINING TO STUDENTS (Education Code section 35146)**
(The Board will hear cases in closed session and return to open session to take action.)

A. EXPULSIONS

EH15-16/10

EH15-16/13

MOTION

MOTION

B. SUSPENDED EXPULSION CONTRACTS

EH15-16/11

EH15-16/12

MOTION

MOTION

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code §54956.9(b), the Board will meet in closed session to discuss significant exposure to litigation in one (1) potential case.

DISCUSSION

3. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
(Government Code section 54957)

Title: One Permanent Classified Employee

MOTION

RECONVENE TO OPEN SESSION
5:30 P.M. ~ REGULAR MEETING
Board Room

PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Madeline Baker, MHS Student Representative to the Board of Trustees.

RECOGNITION

- ♦ **Delegated Behind-the-Wheel Trainer – Andy Willis**

PRESENTATION

- ♦ **Categorical Services – Jami Larson**

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a “Public Comments” card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3”

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

- ♦ Minutes from the regular board meeting of 10/13/15.

MOTION

2. CONSENT AGENDA

The Board is requested to approve the Consent Agenda items under **Educational Services, Categorical Services, Technology Department, Nutrition Services, Personnel Services, Facilities and Energy Management Department, and Business Services.** Please refer to details where these items are described fully.

MOTION

EDUCATIONAL SERVICES

1. TEXTBOOK APPROVAL

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the following textbook for use in all high schools:

1. Engineering ENGR 10 Introduction to Engineering & Science

Recommendation~

Recommend the Board approve the textbook. See Special Reports, Pages 1-5.

**CONSENT
AGENDA**

CATEGORICAL SERVICES

1. 2015-16 MCAA SINGLE PLAN FOR STUDENT ACHIEVEMENT

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the 2015-16 Marysville Charter Academy for the Arts (MCAA) single plan for student achievement.

**CONSENT
AGENDA**

(Categorical Services – continued)

Background~

The single plan for student achievement is a blueprint for student success that aligns school goals with categorical expenditures. The single plan is developed in conjunction with school site councils and parent input.

Recommendation~

Recommend the Board approve the MCAA single plan for student achievement. (The plan is included in each board member's packet and available to review online or in the Superintendent's Office.)

2. 2015-16 AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT AWARD NOTIFICATION FOR MHS, LHS, AND SLCHS

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the 2015-16 Agricultural Career Technical Education Incentive Grant award notification in the amount of \$26,852 with the breakdown in funding as follows: Lindhurst High School \$10,173; Marysville High School \$9,050; and South Lindhurst Continuation High School \$7,629.

Background~

This grant will improve the quality of secondary vocational agricultural education programs and is designed to increase educational standards in the agricultural sciences working in conjunction with the Carl Perkins grant. Marysville High School, Lindhurst High School, and South Lindhurst Continuation High School are eligible to receive funding from the grant. The district received the grant award notification on 10/9/15 stating to return the signed award to California Department of Education (CDE) by 10/19/15. It was determined to return the signed notification before being agendaized for Board approval on 10/27/15 to avoid jeopardizing the funding.

Recommendation~

Recommend the Board accept the grant award notification. See Special Reports, Pages 6-7.

TECHNOLOGY DEPARTMENT

1. BID AUTHORIZATION — E-RATE HARDWARE

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve authorization to seek bid proposals for wireless and network hardware to improve wireless coverage throughout the district using the E-rate program.

(Technology Department/Item #1 – continued)

Background~

The district is looking to improve wireless capabilities and increase bandwidth which will require additional hardware. The Schools and Libraries Universal Service Program was established as part of the Telecommunications Act of 1996 with the express purpose of providing affordable access to telecommunications services for all eligible schools and libraries. The Schools and Libraries Program, commonly called E-rate, is administered by the Schools and Libraries Division (SLD) of the Universal Services Administrative Company. The program provides various discounts for telecommunications services, internet access, internal connections, hardware, and accessories. The level of discounts schools are eligible to receive depends on economic need and location, rural or urban. Once approved, discounts for services are applied directly from the SLD.

Recommendation~

Recommend the Board authorize the district to proceed with seeking bid proposals.

2. BID AUTHORIZATION — E-RATE CABLING

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve authorization to seek bid proposals for low voltage cabling to improve wireless coverage throughout the district using the E-rate program.

Background~

The district is looking to increase the wireless coverage which will require cabling throughout the schools. The Schools and Libraries Universal Service Program was established as part of the Telecommunications Act of 1996 with the express purpose of providing affordable access to telecommunications services for all eligible schools and libraries. The Schools and Libraries Program, commonly called E-rate, is administered by the Schools and Libraries Division (SLD) of the Universal Services Administrative Company. The program provides various discounts for telecommunications services, internet access, internal connections, hardware, and accessories. The level of discounts schools are eligible to receive depends on economic need and location, rural or urban. Once approved, discounts for services are applied directly from the SLD.

Recommendation~

Recommend the Board authorize the district to proceed with seeking bid proposals.

NUTRITION SERVICES

1. FRESH FRUIT AND VEGETABLE PROGRAM GRANT AWARD NOTIFICATION (SECOND ALLOCATION)

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the second allocation of the Fresh Fruit and Vegetable Program (FFVP) grant award notification in the amount of \$175,826.40 with the breakdown in funding as follows: Cedar Lane Elementary \$26,758.28; Dobbins Elementary \$3,170.64; Ella Elementary \$26,854.36; Johnson Park Elementary 15,661.04; Kynoch Elementary 35,597.64; Linda Elementary \$36,510.40; and Olivehurst Elementary 31,274.04.

Background~

In 2002, Congress piloted a program to provide funds to elementary schools for the sole purchase of fresh fruits and vegetables for all students on campus. The program proved successful and was made permanent under the National School Lunch Act in 2004. In 2008, FFVP expanded nationwide, and funds were significantly increased each year. This snack is served separate from the meal service program and provides an additional opportunity for students to have access to fresh produce.

California received \$12.2 million in federal funds for the 2015-16 FFVP grant year (7/1/15-6/30/16) and has awarded grants to 371 school sites representing 71 School Food Authorities (SFA). All applicants were ranked on the number of students eligible for Free and Reduced Price Meals (FRPM), and the California Department of Education (CDE) was able to fund schools that were at or above 86.97% FRPM.

The FFVP is a reimbursement program, and the awards are based on each school's student enrollment. The 2015-16 grantees will receive \$5 per student for the first allocation (July 2015–September 2015), and \$48 per student for the second allocation (October 2015–June 2016), for a total grant award of \$53 per student.

The district received the grant award notification on 10/15/15 stating to return the signed award to CDE within ten days (10/25/15). It was determined to return the signed notification before being agendized for Board approval on 10/27/15 to avoid jeopardizing the funding.

Recommendation~

Recommend the Board accept the grant award notification. See Special Reports, Pages 8-9.

2. FRESH PRODUCE AWARD

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board award the 2015-16 Request for Proposal (RFP) Fresh Produce #16-1015 to The FruitGuys for the period of 11/1/15-6/30/16 for the operation of the Fresh Fruit and Vegetable Program.

(Nutrition Services/Item #2 – continued)

Background~

The Nutrition Services Department solicited proposals for fresh produce following the federal competitive bid procedures to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 9/14/15 and 9/21/15. The bid opening was at the District Office on 10/5/15 at 10:00 a.m. Bids were received from four vendors and scored based on the following five criteria areas: price, nutrition education, service and delivery, quality/grade/origin grown, and references. The vendor scores are as follows: The FruitGuys (90 points), Freshpoint (85 points), ProPacific Fresh (40 points), and Rohrer Brothers (40 points).

Recommendation~

Recommend the Board award the fresh produce vendor to The FruitGuys. See Special Reports, Page 10.

PERSONNEL SERVICES

1. CERTIFICATED EMPLOYMENT

Amanda R. Von Der Lohe, Teacher/LHS, temporary, 2015-16 SY

CONSENT
AGENDA

2. CLASSIFIED EMPLOYMENT

Fernando Ibarra, STARS Activity Provider/OLV, 3.75 hour, 10 month, probationary, 10/1/15

Monica L. Kitchen, Health Aide II/DO, 7 hour, 10 month, probationary, 10/26/15

Adriana Madsen, After School Program Support Specialist/YGS, 6 hour, probationary, 10/8/15

Samantha I. Nunes, STARS Activity Provider/ARB, 3.75 hour, 10 month, probationary, 10/1/15

Tasha B. Olin, Elementary Student Support Specialist/EDG, month, probationary, 9/15/15

Nicole R. Sanchez-Tindall, Literacy Resource Technician/COV, 3 hour, 10 month, probationary, 10/6/15

Allison G. Urban, STARS Activity Provider/CLE, 3.75 hour, 10 month, probationary, 10/1/15

CONSENT
AGENDA

3. CLASSIFIED TRANSFER

William D. Jones, Custodian/Maintenance Worker/OLV, 8 hour, 12 month, to Custodian/Maintenance Worker/ARB, 8 hour, 12 month, permanent, 10/5/15

CONSENT
AGENDA

4. CLASSIFIED RESIGNATIONS

John M. Carter, Nutrition Site Manager I/YGS, 8 hour, 10 month, personal, 10/30/15

Darci L. Howell, Para Educator/ELA, 3.5 hour, 10 month, other employment, 10/27/15

Mercedes Resendez, Para Educator/ABE, 3.75 hour, 10 month, personal, 9/28/15

CONSENT
AGENDA

See Special Reports, Pages 11-12.

(Personnel Services – continued)

5. AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, CHICO

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with California State University, Chico (University) to provide student-teaching/intern placement and assistance and observation experiences for five (5) years through October 2020.

Background~

Pursuant to the provisions of the Education Code of the State of California, the governing board of any school district is authorized to enter into agreements with any institution approved by the California Commission on Teacher Credentialing (CTC) as a teacher education institution to provide teacher-preparation experience(s) to students enrolled in the teacher preparation curricula of such institutions. The University is approved by the CTC as a teacher education institution.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 13-14.

6. QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the quarterly report on Williams Uniform Complaints (7/1/15-9/30/15) as a way of publicly reporting out the data contained within the report.

Background~

Consistent with Education Code 35186(d), the Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. As outlined in statute, these summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting.

Recommendation~

Recommend the Board approve the quarterly report. See Special Reports, Page 15.

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. AGREEMENT WITH OPTIMA INSPECTIONS, INC. FOR INSPECTION SERVICES

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Optima Inspections, Inc. for DSA inspection services for the Linda HVAC Project in the amount not to exceed \$23,100.

Background~

Based on the details contained within Prop 39, Clean Energy Jobs Act, the MJUSD has requested and DSA approved the allowable DSA exemption for the Linda HVAC Project. MJUSD paid the required \$400 fee to DSA for this review and subsequent confirmation of exemption.

Technically, a DSA inspector is not required for this project; however, with eight summer projects and the large volume of specialized work on this particular project, it is in the best interest of the district to have a well versed inspector overseeing the day-to-day work through the duration of these improvements. Optima Inspections, Inc. staff members are very well versed in this type of project, and they are also well versed in construction management.

The scope of work includes day-to-day inspection of the work during construction to assure that all work is done in accordance with the approved plans and specifications and applicable federal, state, and local building codes. The scope also includes submittal of daily inspection logs, certification of work completed and in progress, coordination with the low-bid contractor, DSA staff, and the architect staff as well.

In addition, preliminarily inspection services will be rendered for attending the mandatory pre-bid walk and the construction kick off meetings. This project will be funded with restricted general fund, one-time dollars (Prop 39, fund 1).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 16-18.

2. AGREEMENT WITH PORTABLE FACILITIES LEASING, INC. FOR MCAA PORTABLES

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Portable Facilities Leasing, Inc. to purchase two refurbished portable classrooms for MCAA in the amount of \$66,608.

Background~

The portables will be delivered and installed on the MCAA campus during the summer of 2016. The facilities staff received three separate proposals for the purchase of these two portable buildings, and Portable Facilities Leasing, Inc. had the lowest pricing overall.

The proposal, along with the floor and electrical plans, are included. This project will be funded with charter school site funds (fund 9).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 19-23.

BUSINESS SERVICES

1. CONTRACT WITH TWIN CITIES TREE SERVICE FOR STUMP REMOVAL AT MHS

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Twin Cities Tree Service to remove 45 stumps at Marysville High School in the estimated amount of \$6,900.

Background~

Pacific Gas and Electric Company will be removing 45 trees at MHS for an Arbor Day project. Twin Cities Tree Service will be grinding the stumps and hauling away the grindings.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 24-42.

❖ **End of Consent Agenda** ❖

NEW BUSINESS

BUSINESS SERVICES

1. AGREEMENT WITH CAPITOL PUBLIC FINANCE GROUP, LLC FOR DEVELOPMENT OF FACILITIES MASTER PLAN

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Capitol Public Finance Group, LLC (Capitol PFG) for facilities master plan development services in the amount not to exceed \$45,000.

Background~

The district is proposing to work with a team of professionals that will develop a facilities master plan for 2016-17 and beyond. This facilities master plan will be a working plan and updated each year. The team to work with district staff and prepare the plan will consist of Capitol PFG, School Site Solutions, Inc., Ryland School Business Consulting, and SchoolWorks, Inc. Each team member will perform specific services that will be included in the plan.

Capitol PFG is a full service, independent financial advisory firm, based in the Sacramento area (Roseville), providing consulting services exclusively to public agencies, including many school districts, in California. The firm provides a wide array of services to meet client needs, including financial and facilities planning, tax base analysis, debt planning and issuance, and more.

Under this agreement, Capitol PFG will provide facilities master plan development services specifically including the following: facilitating and planning staff level meetings; facilitating and planning stakeholder input sessions; identifying project funding sources; creating a project prioritization formula; facilitating and leading a Board workshop for goal prioritization; preparing the final draft of the facilities master plan by incorporating all parts prepared by themselves and others; and leading additional meetings communicating the final, approved facilities master plan.

(Business Services/Item 1 – continued)

All services are to be provided at the hourly rate of \$175 for professional services and travel time and will be funded from developer fees, fund 25. This agreement will take effect on 10/27/15 and expire on 6/30/17. Please note the agreement may be terminated by either party with 30 days' notice.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 43-52.

CLOSED SESSION - *continued if needed*

If the Board did not complete all items on the closed session agenda, they will continue closed session.

ADJOURNMENT



NEXT REGULAR BOARD MEETING – November 17, 2015 – 5:30 P.M. – DISTRICT BOARD ROOM

SCHOOL BOARD MEETING FORMAT

What is a School Board Meeting?

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

Notification of Meetings

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- * Posted on the MJUSD district website at www.mjusd.com.
- * Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- * Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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